

PERMIT # _____

**WAYNE TOWNSHIP, ERIE COUNTY
HIGHWAY OCCUPANCY
DRIVEWAY PERMIT**

PERMITTEE	
ADDRESS	
POST OFFICE	ZIP CODE

ALL WORK UNDER THIS PERMIT MAY BE STARTED ON _____
AND SHALL BE COMPLETED ON OR BEFORE _____

Immediately upon completion of the work, Permittee shall notify the township office at 663-1663. This permit is subject to all plans, conditions, or restrictions herein set forth or attached hereto.

DESCRIPTION OF WORK

Install minimum use driveway with drainage facilities at _____.

All disturbed areas outside the pavement or shoulder shall be restored to a condition at least equal to that which existed before the start of work.

Minimum work zone traffic control to be in accordance with PennDOT publ. 213.

Drainage installed by this permit is the responsibility of the permittee to continually maintain or replace.

Contact the township roadmaster at least 2 workdays prior to start of work at 814-663-1663.

It is the permittee's responsibility to keep vegetation trimmed in order to maintain minimum sight distance. No objects may be placed within the line of sight.

The township must be notified in writing upon completion of work.

Surface drainage may not be directed onto the township highway right of way.

Installation must be completed within 9 months of permit issuance or the permit expires.

THIS PERMIT IS NOT VALID UNTIL SIGNED BY THE TOWNSHIP SECRETARY.

Permit Issued	Acknowledgement of Completion
Secretary _____ Date _____ Permit Fee: _____ Special Conditions: _____	Permitted work has been completed Date: _____ By: _____

APPLICATION FOR MINIMUM USE DRIVEWAY

A Minimum Use Driveway is a Residential or Other Driveway which is expected to be used by not more than 25 vehicles per day.

LOCATION OF PROPOSED DRIVEWAY
WAYNE TOWNSHIP, ERIE COUNTY

ROAD NAME _____

ROUTE NO. _____

NEAREST INTERSECTION _____

DISTANCE TO NEAREST INTERSECTION IN FEET _____

APPLICANT/PROPERTY OWNER		

ADDRESS		

POST OFFICE		ZIP CODE
_____		_____
PHONE	FEE	CHECK NO.
_____	_____	_____

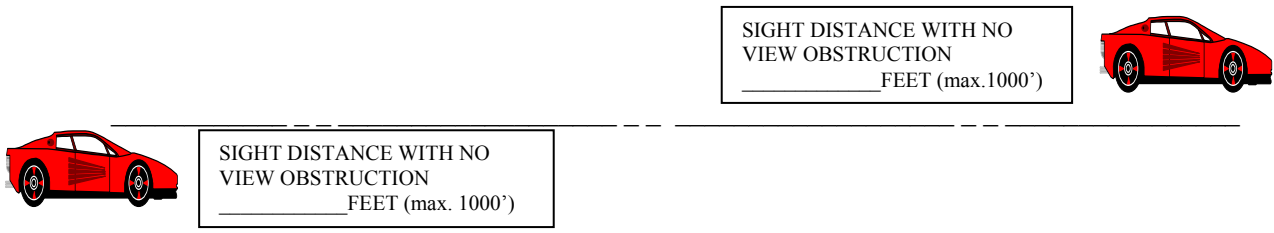
APPLICATION IS MADE TO: CONSTRUCT A NEW DRIVEWAY

ALTER AN EXISTING DRIVEWAY

DATE WORK SCHEDULED TO BEGIN _____

DATE WORK SCHEDULED TO BE COMPLETED _____

POSTED SPEED LIMIT _____ MPH



(L) RADIUS _____ FT



(R) RADIUS _____ FT

LENGTH OF DRIVEWAY TO RESIDENCE IN FEET:



SIGHT DISTANCE SHALL BE MEASURED WITH THE POSITION OF THE DRIVER 10' FROM THE EDGE OF THE CARTWAY WITH EYE HEIGHT AT 3.5'; VEHICLE HEIGHT IN THE CARTWAY TO BE 4.25'. (Distances in excess of 1000' need not be measured)

DISTANCE TO PROPERTY LINES IN FEET:

PROPOSED DRIVEWAY WIDTH
_____ FEET

(Facing property)
(L) _____ (R) _____

DRIVEWAY WIDTH MUST BE AT LEAST 10 FEET FOR CARS
MINIMUM THROAT LENGTH 25 FEET

DISTANCE TO NEAREST DRIVEWAY IN FEET:

DRAINAGE PIPE PROPOSED:
YES NO
IF YES, SPECIFY:
DIAMETER _____
LENGTH _____

THE APPLICANT SHALL STAKE THE DESIRED LOCATION TO COINCIDE WITH THE APPLICATION

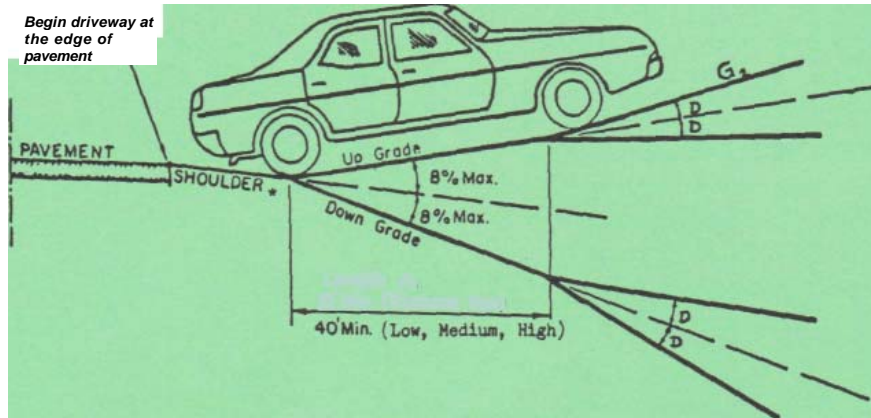
SEE INSTRUCTIONS

DRIVEWAY APPLICATION (Continued):

GRADE OF MINIMUM USE ACCESS DRIVEWAY: Grade of access driveway shall be constructed in the following manner:

- 1.) All driveways shall be constructed so as not to impair drainage within the right-of-way, alter the stability of the improved area, or change the drainage of adjacent areas.
- 2.) All driveways shall be required to install either a drainage pipe (culvert) or construct a drainage swale as directed by the Township
- 3.) The grade of the access driveway shall slope away from the roadway surface at the same rate as the existing shoulder for the prevailing width of the shoulder. *The shoulder slope usually varies from 1/2 "/ft. (4%) to 3/4 "/ft (6%).

Figure 1



The gradient of a minimum use driveway beyond the shoulder within the roadway right of way shall not exceed 8%. This length ("A") shall be a 10' minimum. Grade ("G") shall be limited to a 15% maximum for a minimum distance of 15' from the roadway right of way. See Figure 1
Grade breaks may be required at the discretion of the Township.

The following specifications are proposed for this installation:

Length "A" grade ____%; "D" grade ____%; Maximum "G" grade ____%

A long-term drainage and erosion control plan must be attached which specifies the applicant's provisions for roadside drainage and control and mitigation of surface water runoff created by the proposed installation or improvement of the driveway.

The Applicant certifies that all statements contained herein are true and correct.

BY _____
SIGNATURE(S) DATE

HAVE YOU COMPLETED ALL BLANKS?

TOWNSHIP USE ONLY

Site Reviewed on _____ By _____

Stormwater Management Plan Required: Y N

Grade Breaks Required: Yes No If yes, attached drawing.

Drainage Pipe Required?: Yes No
If yes, specify diameter and length _____

Installation Depth: _____

Minimum pipe slope: _____

Minimum Cover Depth: _____

Swale: Yes No If yes, specify grade: _____

Minimum Width: _____

Safe Sight Distance (SSD) for cars & single unit trucks entering two-lane roadway:		
<u>Posted Speed</u> (mph)	<u>SSD – Left</u> (feet)	<u>SSD – Right</u> (feet)
25	250	195
35	440	350
45	635	570
55	845	875

Minimum Safe Sight Distances Met: Y N

Site reviewed for the following:

1. Will it create hazardous effects of storm water run-off? Y N
2. Will it cause damage to a public road? Y N
3. Will it increase hazardous driving conditions on the public road? Y N
4. Will it be constructed in a manner that would obstruct it from view? Y N
5. Is the sight distance adequate to safely allow movement to be made into or out of the driveway?
Y N
6. Will the free movement of highway or street traffic be impaired? Y N
7. Will it create an area of traffic congestion on the highway or street? Y N
8. Will it be located at a location that would interfere with the placement, functioning or maintenance of a highway or street sign, detector, lighting or other device that affects traffic control? Y N
9. If the property abuts two or more streets or highways, will the ingress and egress be restricted to only that highway or street which can more safely accommodate its traffic? Y N
10. Will it exceed the requirement of no more than one driveway permitted per lot on any one highway or street frontage? Y N If yes, has the Board of Supervisors granted permission for additional driveways under exceptional circumstances? Y N
11. Will it be located within forty (40) feet of the right-of-way line of an intersecting street? This dimension shall be increased for driveways to shopping centers and other commercial, industrial, public or institutional purposes. Y N

- 12. Will it be located within five (5) feet of a fire hydrant, catch basin or drain inlet? Y N
- 13. Will it exceed a slope of fifteen (15%) percent within fifteen (15) feet of the street right-of-way line? Y N
- 14. Will it be located within three (3) feet of a property line? Y N
- 15. Will it impair drainage within the right-of-way, alter the stability of the improved area, or change the drainage of adjacent area? Y N
- 16. In the opinion of the township road master, will it create a hazardous situation? Y N

REVIEW INSPECTION RESULTS:

_____ The proposed driveway installation DOES NOT MEET the requirements and specifications of the Wayne Township Highway Occupancy Ordinance, PENNDOT Chapter 44, the Erie County Subdivision & Land Development Ordinance, and the Wayne Township Stormwater Management Ordinance, as applicable. The following changes are required: _____

_____ The proposed driveway installation MEETS the requirements and specifications of the Wayne Township Highway Occupancy Ordinance, PENNDOT Chapter 44, the Erie County Subdivision & Land Development Ordinance, and the Wayne Township Stormwater Management Ordinance, as applicable.

The Property Owner/Applicant has been advised the _____ drainage pipe _____ swale _____ grade break specified above is required for this _____ installation _____ revision of a minimum use driveway.

Signature of Inspector

Date

COMPLIANCE INSPECTION REPORT
(To be completed following construction)

- Yes No Roadside drainage maintained
- Yes No Surface Water Run-off and Erosion Mitigated
- Yes No Surfaced with stabilized material between cartway and the right of way
- Yes No Safe sight distances realized

Signature of Inspector

Date